

**NOTICE OF THE REGULAR MEETING OF THE  
PIMA TOWN COUNCIL  
September 13, 2022**

Pursuant to A.R.S. § 38- 431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public that the Town Council will hold its meeting on **Tuesday, September 13, 2022, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

**Call to Order:**

**Prayer:**

**Pledge of Allegiance:**

**Those Present:**

**Approval of Minutes of the Regular Town Council Meeting held August 9, 2022 and Special Meetings on August 11, 2022 and August 18, 2022. Action**

**CALL TO THE PUBLIC**

Please submit a Request to Address the Town Council. The Council will hear brief comments (3min.) from the general public, and can respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.

**DECLARATION ON CONFLICT OF INTEREST**

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

**COUNCIL BUSINESS:**

- 1. Presentation of Triathlon taking place September 17, 2022:** (Brian Paull)
- 2. Presentation and Discussion on new Town Logo:** Update on Town Logo (Vernon Batty)
- 3. Presentation of revisions to Town Code regarding sick leave benefits for part-time employees:** Discussion and possible action regarding amending the Town Code provisions to provide sick leave for part-time employees. (Second Reading) (Vernon Batty)
- 4. Discussion and Presentation about the Southeastern Arizona Substance Awareness Symposium:** Information about registering for this event: (Vernon Batty)
- 5. Presentation and Discussion regarding road closure on 600 South:** (Vernon Batty)

**6. Presentation and Discussion for 700 South Road:** Discussion and possible action to request speed bumps and no parking signs be installed (Vernon Batty)

**7. Discussion regarding employee qualifications:**

Pursuant to (A.R.S. 38-431.03A3) , the Council may vote to recess into executive session for consultation with the Town Attorney for legal advice regarding road closure on 600 South. No action will be taken during executive session.

**DEPARTMENT BUSINESS:**

CITY SERVICES  
SANITATION  
PUBLIC WORKS  
EMERGENCY SERVICES  
BUILDING PERMIT REPORT

**CONSENT AGENDA:**

MANAGER'S REPORT

- A) MEETING WITH ACCOUNTANT -Update**
- B) FIRE DEPT. FUNDING**
- C) NEW TOWN SIGNS**
- D) TRIP CANYON RAILROAD CROSSING**
- E) FUTURE PLANS FOR THE SEWER**
- F) LAND DONATION -Harriett Dodge**
- G) REMINDER- OUT OF TOWN FOR OCT. COUNCIL MTG. (JIMMIE WILL PRESIDE)**

FINANCIAL REPORT  
PLANNING AND ZONING  
POLICE REPORT  
LIBRARY REPORT  
COUNCIL REPORT  
FIRE DEPARTMENT

**ADJOURNMENT:**

\*\*\*Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.

**NOTICE OF THE REGULAR MEETING OF THE  
PIMA TOWN COUNCIL MINUTES  
August 9, 2022**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the general public that the Town Council will hold its meeting on **Tuesday, August 9, 2022, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

**Call to Order: 7:00pm Mayor Dale Rogers**

**Prayer: Lucas Hoopes**

**Pledge of Allegiance: Mayor Dale Rogers**

**Those Present: Vernon B., Tosca H. (via phone), C.B. Fletcher, Brian P., Dale R., Sherrill T., Lucas H., Cody M.**

**Approval of Minutes of the Regular Town Council Meeting held July 12, 2022. Action Motion to approve minutes of Meeting held July 12, 2022 by: Sherrill T. 2<sup>nd</sup>: Lucas H. Vote: unanimous**

**CALL TO THE PUBLIC - NONE**

Please submit a Request to Address the Town Council. The Council will hear brief comments (3min.) from the general public, and staff, but cannot discuss or take action on matters not posted on the agenda.

**DECLARATION ON CONFLICT OF INTEREST -NONE**

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

**COUNCIL BUSINESS:**

- 1. Presentation and Discussion by SEAGO:** Discussion and presentation about the SEAGO Aging Program (Laura Avila)  
**Laura Avila explained the SEAGO Agency on Aging Program as far as what they do and who they serve and encouraged anyone interested in applying to be on their committee. They left packets and information at the Town Hall.**
  
- 2. Presentation and Discussion regarding Graham County Substance Abuse Coalition:** Information will be presented to the Council (Kathy Grimes)  
**Kathy Grimes explained to the Council their mission to help with substance abuse, they have implemented “we’ve got something to do” by providing activities for the community to attend. One of the activities included swimming at the Pima Pool recently. There were youth from the Coalition committee that presented a “Thank you” certificate to the Town of Pima for allowing them to use the Pima Pool.**

- 3. Presentation and Discussion on the new Pima High School:** Presentation on plans and location for the new High School (Sean Rickert)  
**Mr. Rickert presented information and plans on the potential of the new Pima High School. Plans for the completion are predicted for August 2025 located at SE Corner Ash Creek and Center Street.**
- 4. Update on the Fire Dept. Fundraising:** Discussion regarding fundraising for new Fire Dept. building (Daryl Weech)  
**Daryl Weech explained that the Fire Dept. is still moving forward with plans to build a new Fire Station building in the same location as the existing building. They are still in the works on getting funding for this to happen. The existing library will need to relocate for this to happen according to their plans.**
- 5. Presentation of revisions to Fire Dept. Code:** Discussion and possible action regarding proposed revisions to the Town code regarding the Fire Department (Second Reading) (Nathan Weech)  
**Motion to accept the revisions to the Fire Department Code in chapter five by: Dale Rogers 2<sup>nd</sup>: Brian Paull Vote: unanimous**
- 6. Discussion on Pima Museum Haunted House:** Discussion and possible proposal of the haunted house at the museum for Halloween (Clint Woods)  
**Clint Woods explained the success of the haunted house at the Pima Museum and would like to continue hosting this event. It has been a good fund raiser for them, allowing them to upgrade and update things at the museum.**
- 7. Presentation of the Pima Palooza (Carnival) in October:** Discussion and possible action regarding a Palooza in Pima (Vance Bryce)  
**Vance Bryce from the Chamber of Commerce expressed the Chambers interest in joining forces with events that are already happening in the town for Halloween, including the Pima School PTO committee.**
- 8. Trunk or Treat:** Discussion and possible action to request having a Trunk or Treat in Pima (Vernon Batty)  
**Vernon discussed with the Council about the town hosting a Trunk or Treat. Mayor Dale R. gave Vernon direction to work with the PTO on this.**
- 9. Presentation and Discussion regarding road closure on 600 South:** (Dusty Luster)  
**Vernon B.** presented the issue regarding the road closure request from Dusty Luster on 600 South. Safety issues were brought to the attention of the Council amongst other concerns.  
**Motion to table this agenda item and have a special meeting to meet as a council at the specified physical location of concern by: C.B. Fletcher 2<sup>nd</sup>: Sherrill Teeter  
Vote: unanimous**

- 10. Presentation of revisions to Town Code regarding sick leave benefits for part-time employees:** Discussion and possible action regarding amending the Town Code provisions to provide sick leave for part-time employees. (First Reading) (Vernon Batty)  
**Motion to accept the revisions regarding sick leave benefits for part time employees as read by: Sherrill T. 2<sup>nd</sup>: C.B. Fletcher Vote: unanimous**
- 11. Discussion and possible decision on purchase of new street roller:** Presentation on a street roller that the town would like to purchase (Vernon Batty)  
**Motion to purchase the street roller from United Way per presentation by: C.B. Fletcher 2<sup>nd</sup>: Sherill T. Vote: 4-1 (Lucas H. -nay) motion carries**
- 12. Memorial Update:** Update on the new Memorial (Sherrill Teeter)  
**Sherrill Teeter explained that she is currently working with Mark Vining for bricks, flags have been ordered, and curbing is going to be volunteered. Also still looking into funding possibilities.**
- 13. Discussion and possible decision on Donation Form Requests for FY 22-23:**  
Presentation of Donation Requests that have been turned in to the Town Hall (Vernon Batty)  
**Vernon presented donation requests from: 1) EA Hispanic Heritage Corp. 2) Dan Hinton School 3) Eastern Arizona Museum & Historical Society 4) Pima Turkey Trot**
- Motion to accept donation requests for the following applications -1) EA Hispanic Hert. Corp. -\$700.00 2) Dan Hinton School -\$700.00 3) Eastern Arizona Museum & Historical Society -\$1500.00 4) Pima Turkey Trot -\$300.00 by: Dale Rogers 2<sup>nd</sup>: C.B. Fletcher Vote: unanimous**

**DEPARTMENT BUSINESS:**

CITY SERVICES  
SANITATION  
PUBLIC WORKS  
EMERGENCY SERVICES  
BUILDING PERMIT REPORT

**CONSENT AGENDA:**

MANAGER'S REPORT  
A) SEWER RATES -in question to raise the rates

- B) MEETING WITH ACCOUNTANT -8-10-22 -will give update to council next meeting**
- C) JP BUILDING – We won't have access until the end of the year**
- D) USE OF TOWN HALL FOR VOTING POLL- between the Town Hall and JP building, we should be able to accommodate this request**
- E) LAND DONATION -Vernon will check with the donator for further details**
- F) CONCRETE SLAB FOR DAN HINTON SCHOOL- info. given to the council**
- G) OUT OF TOWN FOR OCT. COUNCIL MTG. (JIMMIE WILL PRESIDE)**

FINANCIAL REPORT

PLANNING AND ZONING

POLICE REPORT

LIBRARY REPORT -Rane informed that the Lego Club is starting back up on 8-22-22 and received a grant to purchase 66 more read along books

COUNCIL REPORT

FIRE DEPARTMENT

**ADJOURNMENT: 9:05pm**

**Motion to adjourn by: Sherrill Teeter 2<sup>nd</sup>: Lucas Hoopes Vote: unanimous**

\*\*\*Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.

**NOTICE OF THE SPECIAL MEETING MINUTES OF THE  
PIMA TOWN COUNCIL  
August 11, 2022**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the public that the Town Council will hold a Special meeting on **Thursday, August 11, 2022, beginning at 7:00pm, on 600 South, Pima, Arizona 85543**

**Call to Order:** 7:00pm – Mayor Dale Rogers

**Those Present:** Vernon B., Dale R., C.B. Fletcher, Sherrill T., Brian P., Lucas H., Cody M.

**DECLARATION ON CONFLICT OF INTEREST - NONE**

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

**COUNCIL BUSINESS:**

**1. Discussion and Possible Action regarding roadway closure on 600 South with regard to concerns raised of through traffic: (Dusty Luster)**

**Dusty Luster pointed out to the council the safety of the road on 600 South with the traffic flow at high speeds and the issue of him trying to pull in his yard, they have to open and close their gate. Dusty mentioned that the road is his private property and would like it closed off. His neighbors were able to close off part of the road that was their private property, which made the road move and be fenced off. Dusty would like to do that on 600 S. also. He feels that he should be able to do that also.**

**The council discussed their concern of wanting to get legal input from the Town's attorney before making a final decision.**

**Motion to table this item by: Lucas H. 2<sup>nd</sup>: C.B. Fletcher**

**Motion to amend the previous motion to meet next Tuesday, August 16, 2022, at 7pm at the Pima Town Hall with the Town's attorney by: C.B. Fletcher 2<sup>nd</sup>: Brian P. Vote: unanimous**

**Pursuant to (A.R.S. 38-431.03A3) and/or (A.R.S. 38-431-03A1), the Council may vote to recess into executive session for consultation with the Town Attorney regarding the possibility of road closure. No action will be taken during executive session.**

**ADJOURNMENT: 7:44pm**

**Motion to adjourn by: C.B. Fletcher 2<sup>nd</sup>: Sherrill T. Vote: unanimous**

**\*\*\*Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.**



**NOTICE OF THE SPECIAL MEETING MINUTES OF THE  
PIMA TOWN COUNCIL  
August 18, 2022**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town Council of the Town of Pima and the public that the Town Council will hold a Special meeting on **Thursday, August 18, 2022, beginning at 7:00pm, in the Pima Town Hall located at 110 W Center, Pima, Arizona 85543**

**Call to Order: 7:00pm – Mayor Dale Rogers**

**Those Present: Mayor Dale R., Sherrill T., Brian P., C.B. Fletcher, Lucas H., Vernon B., Tosca H. (per phone), Cody M.**

**DECLARATION ON CONFLICT OF INTEREST -NONE**

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

**COUNCIL BUSINESS:**

- 1. Discussion and Possible Action regarding roadway closure on 600 South with regard to concerns raised of through traffic: (Dusty Luster) Dusty L. provided the physical address to the council of his concern of wanting to close the road of 600 S. Vernon verified with the Town “Attorney to discuss agenda item #1 And #2 in executive session together.**
- 2. Discussion and Possible Action regarding school tuition for Town Employees: (Vernon B.) No motion or public discussion on this item**

**Motion to adjourn to executive session by: Lucas H. 2<sup>nd</sup>: C.B. Fletcher Vote: unanimous**

**Motion to return to regular meeting session by: Sherrill T. 2<sup>nd</sup>: Lucan H. Vote: unanimous**

**Motion to table agenda item #1 until a land survey has been provided by: Sherril2<sup>nd</sup>: Lucas H. Vote: 4-1, motion carries, Nay-C.B. Fletcher**

**Pursuant to (A.R.S. 38-431.03(A)3) the Council may vote to recess into executive session for discussion or consultation with the Town Attorney for legal advice regarding**

the possibility of road closure and paying school tuition for town employees. No action will be taken during executive session.

**CONSENT AGENDA:**

**Managers Report**

- A) New Town Logo- Vernon presented several options, and council had recommendations that Vernon will address to create the logo**
- B) Land Donation – The Council would like at least 20 acres or whatever they would be granted.....**

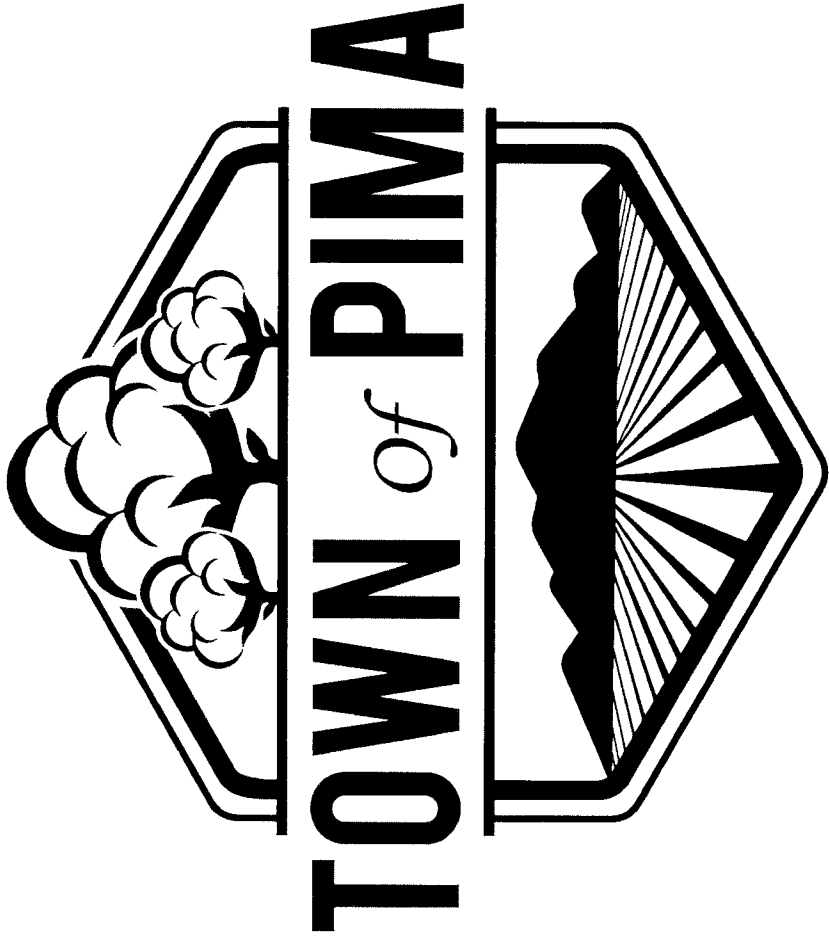
**Council Report**

- A) Memorial Flier – Sherrill explained the flier and council members suggested a couple of changes before advertising it.....**

**ADJOURNMENT: 9:02pm Motion to adjourn by: Sherrill T. 2<sup>nd</sup>: C.B. Fletcher Vote: unanimous**

**\*\*\*Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination based on disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.**





- Sick Leave Policy: ~~Full-time~~ Employees who become ill or are injured away from work are entitled to sick leave with full pay for varying amounts of time, depending on the employees length of service, status and previous use of sick leave. Sick leave is a privilege granted by the Town so that an illness or injury will not impose an undue hardship on the employee. Sick leave ~~will not~~ may be granted for illness to family members. It is not a form of additional leave and will not be paid in cash upon separation. Misuse of sick leave is cause for disciplinary action or dismissal from employment. Full-time employees accrue sick leave at the rate of 1 day per month or 12 days per year up to a maximum of 120 days. Part-time and Seasonal employees accrue sick leave at the rate of 1 hour per 10 hours worked. Seasonal employees sick leave will be vacated at the end of their employment each year.
- There shall be no accrual or sick leave days in excess of 120 days. The following policy shall govern sick leave:
  - ~~No sick leave shall be granted until an employee has been a full-time employee for 30 consecutive days.~~ Sick leave will begin to accrue at the beginning of employment
  - When an employee is sick or injured and unable to work or is needed to take care of a sick or injured family member, he shall report to the Town Manager as soon as practical, preferably within 2 hours from their normal report time, the fact that he will not be able to work and the length of time which he expects to be off. Failure to report may be grounds for withholding sick pay, and disciplinary action.
  - The Town may request an employee to provide a doctor's certificate at the employees own expense, to support sick leave after the third consecutive day of absence. If any employee is injured, whether on Town business or on their personal time a doctor's certificate at the employees own expense must be obtained stating that they are at capacity to practice and perform their required duties. If there is reason to suspect injury or disability the Town can still request a note from a doctor at the individual's expense. The employee may expect and be subject to a call or visit from his supervisor or other employee of the Town of Pima to verify a sickness or injury.
  - Employees may use more than 40 hours of paid sick leave per year at the Town Managers discretion.
  - For an extended confinement, sick leave shall be requested as much in advance as the condition and circumstances permit and shall be submitted in writing to the Town Manager.
  - Sick leave shall be taken in units of ½ days.

southeastern arizona  
substance awareness  
symposium

#4

**FINDING SOLUTIONS TOGETHER**

17TH ANNUAL SYMPOSIUM

SEPTEMBER 21, 2022

EASTERN ARIZONA COLLEGE

LEE LITTLE THEATER

THATCHER, AZ

8 AM - 3 PM

ADULT SESSION

**FREE**

**FREE**

8 AM - WELCOME AND BLESSING

8:15 - 9:00 MIKE BIEN  
UNDERSTANDING ADDICTION

9:10 - 10:45 - STACEY GAGNON  
THE LIES I WANTED TO BELIEVE -  
CONFESSIONS OF A FOSTER PARENT

11:00 - 11:45 - HONORABLE JUDGE MICHEAL PETERSON  
HOPE AND OPPORTUNITY: EMPOWERING PEOPLE TO BE THE BEST  
VERSION OF THEMSELVES

12 - 1:00 P.M. LUNCH BREAK  
ON YOUR OWN

1:00 - 1:45 JAMAL GIVENS  
CANNABIS, NOT AS HARMLESS AS YOU THINK!

2:00 - 3:00 AARON NEVILLE  
WE NEED TO TALK- INFORMATION ON THE CURRENT DRUG CRISIS  
/SOCIAL MEDIA

Sponsored by:



Governor's Office  
of Youth, Faith  
and Family



arizona  
complete health

Please Register on  
Eventbrite

[HTTPS://GCSAC.EVENTBRITE.COM](https://GCSAC.EVENTBRITE.COM)

# Pima Town Council Monthly Report / Pima Police Department

Aug-22

## Calls for Service

Total	116
Radio Assigned	101
On View Activity	15
301DR#/Arrest	24/2
302 DR#/Arrest	15/1
303 DR#/Arrest	18/2
305 DR#/ Arrest	22/1
307DR#/Arrest	33/8
308DR#/Arrest	4/1/2000

## Individual calls for service

Agency assist	14
Civil Standby	5
DUI	0
Animal Problem	8
Alarm Call	1
ATV Complaint	1
Burglary	0
Citizen Assist	10
Criminal Damage	0
Civil Matter	3
Drug Related	5*
Domestic Violence	2
Traffic Offense	2
Fight/Disturbance	1
Found Property	0
Juvenile Problem	1
Medical/EMT	11
Suspicious Activity	4
Stolen Vehicle	1
Theft	3
Traffic Complaint	3
Search Warrant	2*
Welfare Check	8
Wanted Person	4
Weapons Offense	0
UDA	9*
Pursuit	0
Papers Served	0
Vehicle Collisions	2
Information Reports	7
Loud Music	0

## Citations / Warnings

Adult Felony Arrests	7
Adult Misdemeanor Arrests	5
Juv. Misdemeanor Arrests	2
Juv. Felony Arrests	0
Bookings	8
Total Arrests	14

Disorderly	1
Harassment/threatening	3
Drugs	2
Illegal Burning/ Littering	0
Assault/stabbing	1
Trespassing	0
Vehicle Impound	0
911 Hangup	0
Prowler	0
Escort	0
Fraud	0
Costodial Interference	0
Unwanted Person	0
Suspended License	0
Order of Protection	0
Alcohol Offense	0
Unattended Death	0
Missing Person	0
Unsecure Property	1
Attempt Suicide	0
Trespassing	1
Vin Inspect	3
lost property	0
Parking Problem	2
Utility Problem	2
Canine	0
Deliver Message	0
Phlebotomy	0
Premise check	1
Follow up	2
Sex Offense	2

**PIMA PUBLIC LIBRARY**

Monthly Statistical Report

August 2022

**CIRCULATIONS**

Currently checked out: 832

Currently overdue: 92

TOTAL MONTHLY CIRCULATIONS: 1,761 (# of items checked in and out)

**HOLDINGS**

Books- 12,823 AudioBooks- 299 DVD's- 2,115

TOTAL HOLDINGS: 15,237

**PATRONS** (registered card holders)

Admin/Board: 14 New Patrons Added: 9

Adults: 1,156 Children: 322

Family/Inst: 286 Restricted: 282

TOTAL PATRONS: 2,059

**HOURS OF OPERATION:** 171

**NUMBER OF DAYS OPEN:** 19

**LIBRARY ATTENDANCE:** 940

**# OF COMPUTER USERS:** 63

**PROGRAMS & OUTREACH**

# OF PROGRAMS / ATTENDANCE

Community Groups 0 0

LEGO Club 4 31

Movie Night 0 0

School Groups 3 29

Story Time 3 68

TOTAL: 10 128

**VOLUNTEERS:** 2 **HOURS GIVEN:** 3.75

**FINANCIAL**

Fines \$ 52.45 Copies \$ 16.20 Fax \$ 2.00 Sale Room \$ 13.10

Lost \$ 18.00 Donations \$ .50 (less) Petty Cash \$ 0

TOTAL INCOME \$ 102.25